



**BOARD AGENDA  
TAB 3 – INFORMATION  
MAY 16, 2018**

**BALTIMORE CITY COMMUNITY COLLEGE  
BOARD OF TRUSTEES  
APPROVED OPEN SESSION MINUTES  
April 18, 2018  
4 p.m.  
Liberty Campus  
Mini-Conference Center**

**Board Members Present:** Kurt L. Schmoke, Esq. (Chair); Dr. Rosemary Gillett-Karam, (Vice Chair); Maria Tildon, Esq.; Dr. Rachel Pfeifer (via conference call); **Mr. Jason** Perkins-Cohen; Mr. J. C. Weiss, III; Mr. Ferdinand Anokwuru;

**Board Members Absent:**

John D. Lewis  
Peter Nachtwey

***\*The Board unanimously approved the April 18, 2018 agenda.***

**I. NEW BUSINESS**

Mr. Perry submitted a report outlining the progress of the Realignment Task one through twelve.

The Board inquired as to if the Workforce Development Task Force had co-chairs for the four subcommittees. Mr. Perry responded that he was not aware of any appointed co-chairs for the subcommittees; however VP Michael Thomas and he rotate through all of the subcommittees to ensure that all of the charged task were on schedule to completion.

**II. BOARD ACTIONS/CONSENT AGENDA (All Actions requiring a vote.)**

- A. Approval of the February 21, 2017, Minutes
- B. College Contracts
- C. Student Government Association (SGA) (Mr. Kingsley Anokwuru, President)
- D. AFSCME Local # 1870 at BCCC (Ms. Charlene Gray, President)
- E. Faculty Senate (Professor Edward Ennels)

***Action: The Board voted and unanimously approved the Board Actions/Consent agenda.***

**III. PUBLIC PRESENTATIONS**

None

**IV. COLLEGE POLICIES**

None

## V. PRESIDENT'S REPORT

Dr. May stated that his report stood as written.

### Additional Items:

- Dr. May introduced Ms. Barbara Poindexter Webb, Director of the Mayor's Scholars Program to the Board and audience.
- The Nursing Program has been re-accredited.
- The 438<sup>th</sup> Session of the Maryland General Assembly ended on April 9, 2018.
- The Senate voted 100 percent for Budget Reconciliation and Financing Act (BRFA) to be erased and for the FY 2019 budget, the House of Delegates voted 91 percent for the FY 2019 Budget and 79 percent for BRFA.

## A. ENROLLMENT REPORT

Ms. Sylvia Rochester, Interim VP of Student Affairs, reported that the Office of Institutional Research (OIR), submitted the Spring 2018 Enrollment Information System (EIS) file to the Maryland Higher Education Commission (MHEC), with the final Spring 2018 credit headcount at 4,011 which is a decline of 2.4 percent from Spring 2017. Overall, Ms. Rochester reported that the rate of decline has lessened over the past two years.

The Board inquired as to if the fact that students that must complete developmental classes had any impact on the enrollment and/or completion decline.

**ACTION:** Dr. Ringgold responded that she was unaware of any correlation between developmental classes and enrollment; however, she would retrieve the current data on the progress of developmental courses at BCCC.

The Board inquired as to if it was known what Community College of Baltimore County (CCBC) was currently doing in their developmental Math courses. Dr. Ringgold responded that CCBC revamped their developmental English and Math courses. She stated that at CCBC Reading and English have been integrated into two accelerated options. Class placement will be based on the ACCUPLACER results. Dr. Ringgold shared that CCBC's Accelerated Math Program (AMP), blends lower level developmental math and upper level intermediate algebra with college algebra which enable students to advance more quickly into desired credit coursework. Dr. Pfeifer concurred with the information shared by Dr. Ringgold.

Interim VP Sylvia Rochester reported that Student Affairs are implementing other plans to increase enrollment, increase retention, and completion.

- Communication Plan – Emails and phone calls to students that enrolled for the fall semester but had not enrolled for the spring semester.
- Student Accounting Impact – Contacting students who were dropped for non-payment. The results from this initiative resulted in the recapture of 61 percent for Spring 2017 and 56 percent for Spring 2018.

The Board inquired as to if we scheduled classes to fit the needs of the students or faculty. Dr. Ringgold responded that classes were scheduled to meet the needs of the students.

B. Associate VP of Institutional Effectiveness and Planning, Dr. Bonnie Thomas, reported that the Mission and Vision statements were Board approved on November 22, 2016; however, the Goals and Objectives were not approved at that time.

Dr. Thomas reported that the Goals and Objectives, of the Strategic Plan, are aligned with Realignment Tasks, 1, 2, 3, 4, 5, 6, 8, 9,10,11, and 12.

*\*Goals and Objectives are included with minutes.*

**The Board unanimously approved the BCCC 2018-2022 Strategic Plan Goals and Objectives.**

## **II. CLOSING COMMENTS**

Chair Schmoke turned the meeting over to Dr. May for recognition of a retiree, Mr. John Vinci. Mr. Vince was the Project Manager for the Facilities Department for the past 24 years. Mr. Calvin Harris, Jr., and Mr. Maurice Howell presented Mr. Vinci with an Award Plaque for his dedication to BCCC and the Facilities Department.

Chair Schmoke adjourned the meeting to reconvene into a closed session.

**VI. MOTION FOR ADJOURNMENT** Meeting adjourned at 4:32 p.m.

**VII. NEXT MEETING Wednesday, May 16, 2018**

## **ATTENDANCE:**

Dr. Gordon F. May, President  
Bryan Perry, Esq., Chief of Staff/General Counsel  
Dr. Tonja Ringgold, VP of Academic Affairs  
Ms. Sylvia Rochester, Interim VP of Student Affairs  
Dr. Bonnie Thomas, Associate VP Institutional Effectiveness and Planning  
James Knighton, Esq., Director of Governmental Relations  
Mr. Calvin Harris, Jr., VP of Administration and Finance  
Ms. Dawn Kirstaetter, VP of Advancement & Strategic Partnerships  
Mr. Michael Thomas, VP of Workforce Development & Continuing Education  
Ms. Lyllis Green, Chief Internal Auditor  
Ms. Michelle Williams, Director Human Resources

## **BCCC Staff Present:**

Ola Akinkuowo, Leslie Allen, Tope Aje, Nicole Becketts, Linda Benjamin, Kathleen Berlyn, Elena Berrocal, Katherine Beryl, Vera Brooks, , Hsin Yuan Chen, Saverio Coletta, Quintin Davis, Patricia Edwards, Edward Ennels, Charlene Gray, Alisha Green, Nana Gyesie, Eileen Hawkins, Maurice Howell, Salita High, Will Hug, Joseph M. Hutchins, Dr. Bob Iweha, Daniel

Izume, David Xudong Jin, James Knighton, Karen Mobley, Dr. Anil Malaki, Valerie Leverette, Karen Mobley, Brian O'Connell, Scott Olden, Wadson Pericles, Shaunta Rao, Kadijat Richmond, Daviedra Sauldsberry, Adaria Sogbor, Gregory Tarver, Dr. Daphne Snowden, Chima Ugah, Eileen Waitsman, Barbara Poindexter Webb, Dr. Dennis Weeks, Jeff White, Brenda Wiley, Diana Zilberman.

**Others Present:**

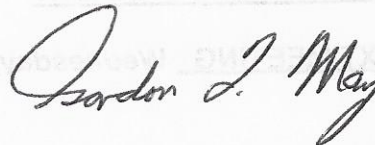
Mr. Troy Miller, Morgan State University  
Ms. Angela Clay, Morgan State University  
Jennifer Artes, University of Baltimore  
Mr. John Vinci  
Kingsley Anokwuru, SGA President

**CLOSED SESSION**

The Board voted unanimously, under the Open Meeting Act, State Government Article, and Section 10-508, to convene in Closed Session on September 20, 2017, in the President's Conference Room to discuss real estate, personnel and to obtain legal advice.

**\*Full report on file in the President's Office**

Respectfully submitted,



**Board Approved May, 16, 2018**

Gordon F. May, PhD  
President/CEO